

SCHOOLS AND SETTINGS - Reset and Recovery

Risk Assessment



10 - Building Work & Logistics

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL			
CURRENT:			
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
3	2	0	5.40
MEDIUM			
FUTURE:			
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
3	1	0	4.00
LOW			

RISK BREAKDOWN				
CURRENT:				
1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood 1	3	0	1	0
Severity 1	2	2	0	0
FUTURE:				
1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood 1	2	1	0	0
Severity 2	1	1	0	0

currently and following mitigating actions				Formulas Don't delete		Formulas Don't delete									
Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5) Likelihood / prevalence of risk occurring	Severity of Risk if it occurs	OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What FURTHER actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate EXPECTED risk level (1 - 5) Likelihood / prevalence of risk occurring	Severity of Risk if it occurs	OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
Accommodating staggered starts and finish times - Reduced public transport service / LA organised transport	n/a - see social distancing measures						<ul style="list-style-type: none">• Liaise with LA-operated transport companies to ensure they have enough notice to restart their services safely.• Develop an action plan which identifies and assesses the risks and mitigations Talk to bus companies about staggered start and finish times - it may not be possible for them to accommodate your requests if this would have a knock-on effect on other schools.								
Contractors on site/ building work and maintenance	Staff and student	Bringing in infection from outside of school	For visitors to school that are essential (social care, SEN outreach, contractors) temperature taken on entry, social distancing and safeguarding rules explained to them on entry. Non essential visitors to come out of school hours or not at all.	2 - Low	3 - Medium	MEDIUM	Schools should consider how to manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Where visits can happen outside of school hours, they should. A record should be kept of all visitors.								
Catering providers	Staff and students	Children may not be able to have a lunch. The educators staff could be carrying COVID	Educaterers have worked with us through lockdown and will continue to do so using their own and our safety measures. Lunches will continue to be had in classrooms and collected from the kitchen by a member of staff.	2 - Low	2 - Low	LOW	School kitchens can continue to operate, but must comply with the guidance for food businesses on coronavirus (COVID-19).	2 - Low	1 - Very low	LOW					Catering businesses guidance covid-19
Building adaptations	No building adaptations needed. Portable sinks have been purchased						Following a risk assessment, some schools may determine that small adaptations to their site are required, such as additional wash basins. This will be at the discretion of individual schools, based on their particular circumstances. In classrooms, it will be important that schools improve ventilation, (for example, by opening windows). Additional advice on safely reoccupying buildings can be found in the Chartered Institute of Building Services Engineers' guidance on emerging from lockdown. It is important that, prior to reopening for the autumn term, all the usual pre-term building checks are undertaken to make the school safe. If buildings have been closed or had reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires' disease. Advice on this can be found in the guidance on Legionella risks during the coronavirus outbreak. Once the school is in operation, it is important to ensure good ventilation. Advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak.								
Educational visits	Staff and students	Children may come into contact with members of the public with COVID-19	No educational visits will take place during Autumn 1.	1 - Very low	1 - Very low	LOW	In the autumn term, schools can resume non-overnight domestic educational visits. These trips should include any trips for pupils with SEND connected with their preparation for adulthood (for example, workplace visits, travel training etc.). This should be done in line with protective measures, such as keeping children within their consistent group, and the coronavirus (COVID-19) secure measures in place at the destination. Schools should also make use of outdoor spaces in the local area to support delivery of the curriculum. As normal, schools should undertake full and thorough risk assessments in relation to all educational visits to ensure they can be done safely. As part of this risk assessment, schools will need to consider what control measures need to be used and ensure they are aware of wider advice on visiting indoor and outdoor venues. Schools should consult the health and safety guidance on educational visits when considering visits.	1 - Very low	1 - Very low	LOW					
Uniform	Staff, students and families		Children will all be expected to wear school uniforms. This has been communicated with parents already.	2 - Low	2 - Low	LOW	Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. Schools should consider how pupil non-compliance is managed, taking a mindful and considerate approach in relation to parents who may be experiencing financial pressures.	2 - Low	2 - Low	LOW					

[illegible]

